

## SALARY CERTIFICATE

Certified that Sri ..... (Designation and office Address) ..... whose signature is given below is a regular employee of the office/department with a total of ..... Years of service and drawing pay and allowance as follows. His date of birth is .....

Pay	-	Rs.
DA	-	Rs.
HRA	-	Rs.
Other Allowance	-	Rs.
		-----
Total	-	Rs.
		-----

### Recoveries

-----	-	Rs.
-----	-	Rs.
-----	-	Rs.
-----	-	Rs.
		-----
Total	-	Rs.
		-----
Net	-	Rs.
		-----

(Signature of the Employee)

Signature attested

Signature  
Name

(Office Seal)

Designation and Address of Drawing  
and Disbursing Office

Note: The Drawing and Disbursing Officer alone is authorized to sign on the salary certificate.