

### Service Certificate

1	Name of Candidate	:	
2	Name of Post held by the applicant with scale of pay	:	
3	Name of the Department in which now working	:	
4	Name of the Subordinate Service to which the applicant belongs	:	
5	Date of commencement of Service and date of Commencement of Probation	:	
6	Whether the applicant is an approved Probationer or Full Member of the Service	:	
7	Community and Religion as entered in the Service Records (In the case of SC/ST/OBC only)	:	

#### Service Particulars

Sl No	Name of post held	Period		Length of Service			Date of declaration of Probation
		From	To	Year	Month	Days	
<b>Total Service</b>							

Certified that the above details in respect of Shri/Smt.....who is an approved Probationer/ Full member of the.....Subordinate service have been verified by me with service particulars as given in the Service Book of the Candidate and that they are found correct. Also certified that Shri/ Smt.....is eligible to apply for the post of ..... By Transfer as per the provisions contained in Rule 2 (13) of Part I, KS&SS Rule 1958

Signature :  
Name & :  
Designation of the Head of office:

Place:  
Date: (Office Seal)