GOVERNMENT OF KERALA

Abstract

Integrated Financial Management System (IFMS) – Online submission of employee related non salary claims– Approved – Orders issued.

FINANCE (STREAMLINING) DEPARTMENT

G.O. (P) No. **40/2016/Fin** Dated, Thiruvananthapuram, **18.3.2016**

Read: 1) G.O. (P) No. 149/2014/Fin Dated. 26/04/2014.
2) G.O. (P) No. 306/2014/Fin dated 23.7.2014.
3) Minutes of IFMS meeting convened by ACS (Finance) on 2.3.2016

ORDER

The Integrated Financial Management System (IFMS) envisages online submission and passing of all treasury bills submitted by departmental officers. As per Government Orders first and second read above, Government introduced new common treasury bill form TR 59 (C) for drawing non salary claims such as PF withdrawals, medical reimbursement claims, closure claims of FBS and GIS, IFMA drawal, loan & advances, LTC, TA, etc. At present, despite bills relating to the above claims are prepared using SPARK application, these bills are submitted to treasuries in physical form. In the meeting referred to above, it has been decided to make electronic submission mandatory for all treasury bills relating to non salary claims of employees.

2. In the above circumstance, Government are pleased to order that electronic submission will be made mandatory for employee related non salary bills with effect from 1st April 2016 onwards. Accordingly the following guidelines are issued for strict compliance.

(i) As in the case of salary bills, the DDOs shall prepare the bills relating to the above non salary claims also using SPARK application.

(ii) The DDO shall then submit the bill so generated from SPARK to the concerned treasury through online.

(iii)The electronic bill shall invariably contain an attachment of scanned copies of all supporting documents such as sanction order, vouchers, etc. as in the case of physical submission of bills to treasuries.

(iv) The Treasuries shall not accept bills relating to the above claims unless the same is submitted online after 31/3/2016.

(v) The submission of hard copy of these bills will be continued for six months for stabilizing the new system.

3.The NIC shall make the required changes in SPARK and Treasury Systems to facilitate the above changes.

4. Necessary amendments in the KTC will be issued separately.

BY ORDER OF THE GOVERNMENT

Dr. K.M. ABRAHAM
ADDITIONAL CHIEF SECRETARY (FINANCE)

To

The Principal Accountant General (A&E/G&SSA), Kerala, Thiruvananthapuram.

The Accountant General (E&RSA), Kerala, Thiruvananthapuram.

The Director of Treasuries, Thiruvananthapuram.

All District/Sub Treasury Officers (Through Director of Treasuries).

All Heads of Departments/Secretaries, etc.

The State Informatics Officer, NIC, Thiruvananthapuram.

The Chief Project Manager, SPARK, Uppalam Road, Thiruvananthapuram.

The Director, Information & Public Relations Department (for press release).

The Nodal Officer, www.finance.kerala.gov.in

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Section Officer