

**GOVERNMENT OF KERALA**

**Finance (ARC) Department**

**CIRCULAR**

No: 20/2016/Fin

Dated, Thiruvananthapuram, 11/03/2016

Sub: Pay Revision 2014 – Rectifications of anomalies – Mode of submission of proposals – instructions/guidelines – issued.

- Ref:1. G.O.(P) 7/2016/Fin dated 20/01/2016.  
2. G.O.(P) 10/2016/Fin dated 21/01/2016  
3. G.O.(Ms) 81/2016/Fin dated 17/02/2016.

As per G.Os read 1<sup>st</sup> and 2<sup>nd</sup> above Government have issued orders revising Pay and Allowances of State Government employees, staff of educational institutions, Teachers, Part Time Contingent Service, Casual Sweepers and University employees. As per G.O. read as 3<sup>rd</sup> above Government have constituted Anomaly Rectification Cell in Finance Department for processing representations requesting rectification of anomalies said to have been crept in the Pay Revision Orders. Accordingly Government issued following guidelines/instructions for the submission of proposals for rectification of anomalies.

1. Those proposals should be forwarded to Finance Department only through the Administrative Department concerned along with specific recommendation of Head of Department and Administrative Department. The proposals should be supported with relevant documents including Special rules, Statutes, Act etc. as the case may be, and the orders creating the posts in cases where those category of posts were created after the issuance of 9<sup>th</sup> Pay Revision Order.

2. There should be specific remarks of Head of Department and Administrative Department mentioning on each point of anomaly which is said to have arisen by the 10<sup>th</sup> Pay Revision, with special references of administrative difficulties if any, being faced by the department owing to the said anomaly.

3. The proposal involving amendment of special rules, the remarks/concurrence of Personal & Administrative Reforms Department/other Administrative Department if any, should invariably be obtained before forwarding the proposals to Finance Department.

4. If rectification proposal involving claim for re-establishment of erstwhile parity in comparison with similarly placed posts in other departments, those proposals should be supported by relevant special rules of the posts compared with.

5. Orders regarding change in Scale of Pay, Allowances, ratio/percentage in cases of

ratio/percentage based promotions etc. to any category of posts contained in the pay revision order will be issued by the Finance Department. Orders issued by other department contrary to this will be treated as irregular.

6. The proposal should be supported with the statement showing the average annual financial commitment involved in the event of rectification of anomaly.

**Dr. K.M. ABRAHAM**  
**Additional Chief Secretary (Finance)**

To

The Principal Accountant General (A&E), Kerala, Thiruvananthapuram

The Principal Accountant General(G&SSA),Kerala, Thiruvananthapuram

The Accountant General (E&RSA), Kerala, Thiruvananthapuram

The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries and Under Secretaries to Government.

All Heads of Departments & Offices etc.

The Director of Public Relations.

All Department and all Sections of the Secretariat.

The Secretary, Kerala Public Service Commission (with C.L).

The Registrar, All Universities (with C.L)

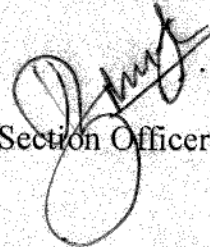
The Advocate General , Kerala, Ernakulam (with C.L).

The Secretary to Governor.

The Private Secretary to the Chief Minister and other Ministers.

The Nodal Officer, [www.finance.kerala.gov.in](http://www.finance.kerala.gov.in).

Forwarded / By Order



Section Officer